![A blue and white logo

Description automatically generated]()

Assessment entry form - March 2025

**(This form is ONLY intended for use by learners residing in Malawi)**

Assessment entry closing date: **Friday 07 February 2025**

Assignment submission deadline: **Tuesday 11 March 2025**

(If you are affiliated with an ABE accredited centre your assignment must be submitted via your centre by this deadline)

**1. Learner details**

*NEW MEMBERS: If you have applied for ABE membership, please submit your examination entry form now. Do not wait until you have received your ABE learner number.*

*Complete in BLOCK CAPITALS and send to ABE together with your selection of unit entries and the correct payment.*

*ABE is committed to protecting your personal information in line with the General Data Protection Regulation (GDPR) and will not share your details with third parties without prior consent.*

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| First / Given name |  | | | | | | | | | | |
| Surname / Family name |  | | | | | | | | | | |
| Date of birth | D D / M M / Y Y Y Y | | ABE Learner No. | |  |  | |  |  |  |  |
| Full address |  | | | | | | | | | | |
|  | | | | | | | | | | |
|  | | | | | | | | | | |
| Country |  | | Postcode | | |  | | | | |
| Email |  | | | | | | | | | | |
| College name – This must be provided. If studying privately please put Private Learner |  | | | | | | | | | | |
| **Private Learners:** |  | | | | | | | | | | |

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| ⬜ | **Please tick this box to confirm that you have read and understood the Private Learner T&Cs available on the ABE portal.** |

**2. Payment details**

* Payment must be made by £ sterling cheque / draft drawn on a UK bank, by postal order (UK only) or by credit / debit card. Payment in other currencies cannot be accepted. (Bank drafts and postal orders need to be made out to ABE Global Ltd)
* Assessment entry forms will not be accepted unless accompanied by the correct payment. Please write your full name and membership number on the back of the cheque/bank draft. Cheques and bank drafts must be made payable to ABE Global Limited.
* Emailed assessment entry forms will only be accepted if payment is made by credit/debit card and sent to Admissions@abeuk.com. Forms with photocopies of bank drafts/cheques will not be accepted. Please do not both email and post your examination entry form.
* Payment for assessment fees is non-transferable. For information on our refund policy please visit the ABE website.
* *(Tick method of payment)*

Total payment submitted:

**£**

⬜ I have enclosed postal order / cheque / draft no(s): **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

⬜ I have paid via Convera GlobalPay. Payment reference number (EB number

available on receipt): **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

⬜ Deduct from the credit balance I have in my ABE account

⬜ Deduct from my credit / debit card details below:

**Credit/Debit card payment form**

I authorise you to deduct the amount of £ \_\_\_\_\_\_\_ from my **Visa / Delta / MasterCard / Diners / JCB** *(delete as applicable)*

**Card number**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Expiry date** |  | **SECURITY CODE** (last three digits on the signature strip on back of card) | | | | |
| M M / Y Y |  | *You must give the security code for payment to be accepted* | | | | |
| / |  | |  |  |  |

*Complete clearly in BLOCK CAPITALS*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Cardholder’s name |  | | | |
| Cardholder’s full address |  | | | |
| Country |  | Postcode |  |
| Telephone no. |  | | | |
| Cardholder’s signature |  | | Date |  |

**3. Units entered**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Full Name | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | ABE Learner No. | | | | | |
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Indicate which unit(s) you wish to enter by CROSSING the relevant box ⮽

Assessment method: **Assignment only****A close up of a logo

Description generated with high confidence.**

**Business Management**

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| **Level 4 Foundation- £40 per unit** | |
| □ Employability and Self-Development (A) | |
| **Level 4 - £40 per unit** | **Level 5 - £50 per unit** | | **Level 6 - £60 per unit** |
| □ Employability and Self-Development  □ Introduction to Entrepreneurship | □ Managing Agile Organisations and People  ***Optional units:***  □ Managing Stakeholder Relationships  □ Operations Management | | □ Leading Strategic Change  ***Optional unit:***  □ Strategic Stakeholder Relationships |

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**Business Management and HR**

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| **Level 4 - £40 per unit** | **Level 5 - £50 per unit** | **Level 6 - £60 per unit** |
| □ Employability and Self-Development  □ Introduction to Entrepreneurship | □ Managing Agile Organisations and People  ***Optional unit:***  □ Employee Engagement | □ Leading Strategic Change  ***Optional units:***  □ Contemporary Developments in Global HRM  □ Organisational Design, Development and Performance  □ Strategic HRM |

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**Business Management and Marketing**

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| **Level 4 - £40 per unit** | **Level 5 - £50 per unit** | **Level 6 - £60 per unit** |
| □ Employability and Self-Development  □ Introduction to Entrepreneurship | □ Managing Agile Organisations and People  ***Optional unit:***  □ Buyer and Consumer Behaviour | □ Leading Strategic Change  ***Optional unit:***  □ Strategic Marketing Relationships |

*Send by email or post to:*

**Email**: admissions@abeuk.com (we cannot accept emails if paying by cheque / draft / postal order)

**Post**: ABE, New Malden Centre, 46/50 Coombe Road, New Malden, KT3 4QF, UK

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